



## LETTER OF AGREEMENT

Dear

On \_\_\_\_\_, we came to a mutual agreement concerning \_\_\_\_\_. The purpose of this letter of agreement (the "**LOA**") is to summarize the terms of the agreement we reached. If you find anything in this LOA to be incorrect, please let me know as soon as possible. If you agree that all the terms stated in this LOA are correct, please sign this LOA and return it to me and I will move forward with having a formal agreement drafted (the "**Formal Agreement**"). Per our conversation, we mutually agreed upon the following:

### **TOPIC OF AGREEMENT**

### **TERM AND TERMINATION**

The Formal Agreement will become effective on \_\_\_\_\_ (the "**Effective Date**") and shall remain in effect until \_\_\_\_\_ (the "**Termination Date**").

Both parties shall have the right, at any time, upon written notice, to terminate the Formal Agreement. Upon termination, all rights shall immediately return to the originator without prejudice to money that may be due or become due upon the occurrence of any of the following:

- (a) Any violation of the terms of the Formal Agreement, by either party;
- (b) Death or disability of either party during the term of the Formal Agreement, or;
- (c) Either parties' inability to perform in accordance with the Formal Agreement.

### **FORCE MAJEURE**

Neither party shall be considered in default or in breach of the Formal Agreement, when such failure or delay to perform should be triggered by any act or force of nature beyond either party's control. Such acts or force of nature would include, but are not limited to, acts of God (tornado, hurricane, lightning strike, etc.), fire, flood, hostilities, war, striking, or governmental restrictions. Should such performance become interrupted by any such act as mentioned above, every reasonable effort shall be made to resume full performance as promptly as possible.

**NOTICE**

Both parties agree that any notices provided in connection with the Formal Agreement, shall be made in writing by registered or certified mail, with return receipt requested.

**PREVAILING LAW**

The Formal Agreement shall be governed in accordance with the prevailing laws of the State of Florida. Every aspect and provision of the Formal Agreement shall be construed in such a manner that shall render this an effective and valid legal instrument under current applicable law. Should any part of the Formal Agreement be deemed ineffective or unenforceable under applicable, only that specific provision shall be invalid and unenforceable, without affecting or invalidating any of the remaining provisions contained within the Formal Agreement.

**LEGAL REMEDIES**

Should either party seek legal remedy to enforce or interpret any of the provisions contained in the Formal Agreement, the prevailing party shall be entitled to reasonable attorney fees, in conjunction with any other relief deemed appropriate by the court to which the party may be entitled.

Both parties acknowledge that the terms set forth in this letter accurately reflect the terms being agreed to by the parties and that such terms will appear in the Formal Agreement as they appear in this LOA.

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The logo for Green Miami Events features a stylized green tree with a thick trunk and a canopy of green leaves. To the right of the tree, the words "GREEN MIAMI EVENTS" are stacked vertically in a bold, sans-serif font. "GREEN" is in light green, "MIAMI" is in light blue, and "EVENTS" is in light green. The background of the page is a large, faint watermark of the Green Miami Events logo, including the tree and the text.

GREEN  
MIAMI  
EVENTS